



The Woodridge Company

Tel: 0121 288 0534

E-mail: info@woodridgecompany.co.uk

Personalised E-Mail package Details

All Mail Packages provided include a UK Domain name of your choice when available (someone@yourdomainname.co.uk), the domain name will be registered in your name and you are free to do whatever and whenever you want to, we will be the technical contact on the domain name so therefore any technical issues will be dealt with promptly.

Overview of E-Mail packages Available

| Key Features | E-Mail Forwarding | Advanced E-Mail | Business E-Mail | Exchange E-Mail |
|---------------------------------------|-------------------|-----------------|-----------------|----------------------|
| Domain Name (.co.uk) | Yes | Yes | Yes | Yes |
| E-Mail Forwarders | 50 Forwarders | 5 Forwarders | 5 Forwarders | Unlimited Forwarders |
| Exchange Mailbox (2GB each) | No | No | 1 Included | 3 Included |
| Advanced Mailbox (1GB each) | No | 2 Included | No | 2 Included |
| Standard Mailbox (20MB Each) | No | 5 Included | 5 Included | Unlimited |
| Outlook 2003 Software | No | No | Yes | Yes |
| Web Mail | No | Yes | Yes | Yes |
| Outlook Web Access | No | No | Yes | Yes |
| Exchange Direct Push with Active Link | No | No | Yes | Yes |
| Mailbox Control panels | No | Yes | Yes | Yes |
| Auto Responders | No | Yes | Yes | Yes |
| Price Per Annum | £ 20.00 | £ 35.00 | £ 149.00 | £ 299.00 |
| Price Bi-Annually | £ 30.00 | £ 60.00 | | |

Full Details of all Packages and further information are below

E-Mail Forwarding

This is the simplest of all packages it is exactly what the title says we can provide up to 50 e-mail addresses forwarded individually *example: someone@yourdomainname.co.uk can be forwarded to someone@btinternet.com* or alternatively we use a catch all e-mail setting that will forward all e-mail sent to your domain *example: anything@yourdomainname.co.uk can be forwarded to someone@btinternet.com*.

We will show you how to set up your e-mail program *i.e.: Outlook Express, Outlook etc*, so you will be sending out mails from your own domain (*this can be done by telephone or visit although a visit to your premises or home may incur an extra charge*).

Note: Setting up individual forwards can cut down on Spam mail where as a catch all e-mail setup can sweep all spam into your E-mail inbox.

The simplicity of this package is reflected in the price at £ 20.00 per annum.

Discount available: sign up for two years and we only charge you £ 30.00 biannually.

This package is used not only by businesses but also households that wish to personalise their e-mail from home.

If you are interested in the package above then e-mail or call us to discuss or place an order.

interestedinmail@woodridgecompany.co.uk or call us on 0121 288 0534

Note: non-payment of annual subscription will mean loss of e-mail, the subscription will be payable at 45 days before the end of your annual period subscription.

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Advanced E-mail

Advanced E-mail is the ideal way to start sending professional email with your own domain. Create your own personalised email addresses, so you no longer have to sift through free accounts for an address that doesn't represent you.

2 Advanced mailboxes - each with a massive 1GB of space plus industry leading anti-virus and anti-spam protection included.
5 Standard mailboxes which can be used with any free or "off the shelf" email software such as Microsoft Outlook, Lotus Notes or Thunderbird.

You can also access your email from any internet-connected computer using the smart webmail interface, which allows you to keep on top of your email whether you're at home or abroad using a secure web browser login.

We will show you how to set up your e-mail program *i.e.*: *Outlook Express, Outlook etc.*, so you will be sending out mails from your own domain (*this can be done by telephone or visit although a visit to your premises or home may incur an extra charge*).

Key package features

- **2 Advanced mailboxes (1GB - virus and spam protected) (Full details below)**
- **5 Standard mailboxes (20MB) (Full details below)**
- **5 email forwarders**
- **Professional webmail**
- **Add extra mailbox (100MB blocks)**
- **Individual mailbox user control panels**
- **Expert support by phone & email**

Reliability from the UK's largest online services provider

This package including your domain name and all the features will cost you just £ 35.00 per annum.

Discount available: sign up for two years and we only charge you £ 60.00 biannually.

This package is used not only by businesses but also households that wish to personalise their e-mail from home.

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Exchange E-Mail

- Microsoft Exchange 2003
- Access your email, calendar and contacts from anywhere
- Direct Push mobile access for real-time updates
- Full backup of your data
- Reliable & feature-rich virus and spam protection

Mailboxes

- 1 Exchange 2003 mailbox (2GB)
- 5 Standard mailboxes (20MB)
- 5 email forwarders

Mailbox access

- Free Microsoft Outlook 2003 software
- Outlook Web Access
- Exchange Direct Push with ActiveSync mobile access
- Professional webmail
- Roaming SMTP for Advanced and Exchange mailboxes

Exchange 2003 features

- Heuristic virus protection
- Multi-level Bayesian spam filtering
- Shared address books
- Public folders - share email & files with colleagues
- Shared calendars - collaboratively organise meetings

Configuration & support

- Award winning web-based control panel
- Individual mailbox user control panels
- tech support for the account holder

We will show you how to set up your e-mail program *i.e.*: Outlook Express, Outlook etc, so you will be sending out mails from your own domain (*this can be done by telephone or visit although a visit to your premises or home may incur an extra charge*).

Reliability from the UK's largest online services provider

This package including your domain name and all the features will cost you just £ 149 per annum.

If you are interested in the package above then e-mail or call us to discuss or place an order.
interestedinmail@woodridgecompany.co.uk or call us on 0121 288 0534

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Business E-Mail

Improved employee productivity with corporate-grade email, calendars, tasks and contacts.

- 3 Exchange 2003 mailboxes
- 2 Advanced mailboxes
- Exchange Direct Push
- Mailbox user control panels
- Add and remove services whenever you need
- Control everything via the web

Mailboxes

- 3 Exchange 2003 mailboxes (2GB)
- 2 Advanced Mailboxes (1GB)
- Unlimited Standard mailboxes (20MB)
- Unlimited email forwarders

Mailbox access

- Free Microsoft Outlook 2003 software
- Outlook Web Access
- Exchange Direct Push with ActiveSync mobile access
- Professional webmail
- Roaming SMTP for Advanced and Exchange mailboxes

Exchange 2003 features

- Heuristic virus protection
- Multi-level Bayesian spam filtering
- Shared address books
- Public folders - share email & files with colleagues
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Configuration & support

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Reliability from the UK's largest online services provider

This package including your domain name and all the features will cost you just £ 299 per annum.

If you are interested in the package above then e-mail or call us to discuss or place an order.
interestedinmail@woodridgecompany.co.uk or call us on 0121 288 0534

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Further Details (all terms used in E-mail packages)

Advanced mailboxes

Advanced mailboxes combine every feature you need for professional email:

- Virus scanning
- Spam filtering
- 1 GB mailbox space - ideal for large attachments
- Individual mailbox control panel - assign your chosen level of admin and configuration rights to mailbox users
- Industry-standard POP3
- Roaming SMTP

Standard mailboxes

- All email and web hosting packages include Standard POP3 mailboxes, enabling you to create personalised email addresses using your own domain name, and access your mail with popular software including Outlook Express and Thunderbird.
- 20 MB mailbox space.
- Includes professional web mail.
- Works with all standard email software.

Please note: Unlike Advanced and Exchange mailboxes, Standard mailboxes do not include virus and spam protection. The maximum capacity of Standard mailboxes is 20 MB, with a message count limit of 500.

Mailbox user control panels

- Give individual users control of their email with their own mailbox control panel.
- You specify the options that each user can have, such as:
- Mailbox password changes.
- Spam filter settings with easy-to-use controls.
- Mailbox usage - delete old emails in bulk.
- Each mailbox user logs into their own control panel directly, using their email address and mailbox password.

*Mailbox control panels are included with **Advanced mailboxes** (Advanced E-mail package) and **Exchange 2003 mailboxes** (The WoodridgeCompany business-class email packages).*

Roaming SMTP (Outgoing mail server)

Fasthosts **Advanced** and **Exchange** mailboxes include roaming SMTP, enabling you to send mail using email software on your PC, from wherever you're accessing the internet. With many email providers, you need to use your broadband provider's outgoing mail servers, but with The Woodridge Company you're not tied to your ISP. For example, if you use email software on a laptop (e.g. Outlook), you'll be able to send emails using different broadband connections.

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Professional web mail

Wherever you are, send and receive email direct from your web browser.

- Easy to use, with built-in help.
- Allows you to send and receive attachments.
- Works with HTML and plain text email.
- Saves time with a powerful search function.
- Includes a useful address book, for easy access to contacts on the move.
- Lets you set multiple To, CC and BCC recipients.
- Allows you to set the Reply-to address of your emails.

Exchange 2003 mailboxes

Deploy the full collaboration and email power of Microsoft Exchange 2003, without the outlay or administration of your own server. With The Woodridge Company you only pay for the mailboxes you need, from Standard mailboxes to full Microsoft Exchange 2003.

Why choose The Woodridge Company for Microsoft Exchange 2003?

- Free Microsoft Outlook 2003 licence with each mailbox
 - Public folders - create as many as you need
 - Virus and spam protection
 - Shared calendars - make and check appointments with colleagues
 - Shared address books - includes automatically populated global address list and offline address books
 - Outlook Web Access - full benefits of Outlook 2003, using a web browser
 - Mix POP3 and Microsoft Exchange 2003 mailboxes on same domain
 - Flexible mailbox space - easily add more space whenever you need it
 - Hosted in our dedicated UK data centre - premium UK bandwidth, expert network engineers.
-

Exchange mailboxes can be added to The Woodridge company web hosting and email packages. You can even keep your existing web hosting with another supplier and move your email to The Woodridge Company, by updating your MX records.

Outlook Web Access

Access your Exchange 2003 mailbox using any web browser with Outlook Web Access. If you don't want to install Microsoft Outlook 2003, or you're working away from your normal computer, you can get the mail and collaboration benefits of Exchange 2003 through any internet connected web browser.

Functionality available through Outlook Web Access depends on the browser used.

Free Microsoft Outlook email software

Microsoft Outlook 2003 is the perfect email and collaboration software - included free with every Exchange mailbox from The Woodridge Company. Download your free copy from your Fasthosts control panel once you've signed up. Outlook's professional email and collaboration functionality makes it easy to make the most of your business communication. Advanced features include:

- Use multiple email accounts - support for popular mailbox types, including Exchange, POP3, IMAP and even Hotmail.
- Spelling checker.
- Connection speed awareness - adapts to your connection speed.
- Easy calendar and task sharing.

Outlook 2003 requires Windows 2000 (SP3), Windows XP or later.



"Push" mobile email access

Revolutionary push email technology

Take your Exchange email, calendars, tasks and contacts everywhere you go. Data is pushed to your mobile device in real-time, so the latest information is always with you, wherever you are.

Never miss important emails again

Recover hours of work time whilst you're on the move. If you commute on the train, work abroad or if you're simply nowhere near a computer, with push email technology you're always in the loop.

Exchange Direct Push

Direct Push is included with Windows Mobile 5 devices and is automatically enabled on all Exchange mailboxes from Fasthosts.

- Emails are pushed directly to your mobile device, the moment they arrive in your mailbox.
- 100% push synchronisation with your mobile. No desktop software required.
- Data push occurs only when an event happens. No constant synching needed.
- Access your email, Calendar, Contacts & Tasks.

Virus protection

Using respected, industry-leading virus scanning software, our mail servers prevent harmful, malicious emails from reaching your computer. Accurate interception is ensured by regular, automatic updates of both the scanning engine and the virus definition file. Viruses are intercepted in real-time, following heuristic scanning of all inbound and outbound email, to identify and remove suspect attachments and malformed messages. Even archived files are searched, ensuring your email is trustworthy.

Spam filtering

Multi-level, Bayesian spam filtering traps unwanted, unsolicited emails. Each email is checked against especially selected criteria and, depending on your chosen filter strength, is determined to be spam or legitimate email. You choose whether the filter adds "SPAM" to suspect emails' subject lines, or deletes the email entirely

Shared address books

Share your address books with other mailbox users on your domain. Your global address list and offline address books are populated using the details of every mailbox user on your domain, whether they have an Exchange, Standard or Advanced mailbox, and even mail forwarders.

Public folders

Public folders allow you to easily share files with other Exchange mailbox users on your domain, through Microsoft Outlook and Outlook Web Access. Simply add the files you want to share and your colleagues will have direct access.

Shared calendars

Improve your team's appointment making with shared calendars. Easily see who is available and make invitations direct to your colleagues' inboxes. Shared calendars can be accessed directly from Outlook and Outlook Web Access and are available to Exchange mailbox users

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